

RETURN BIDS TO:

RETOURNER LES

SOUMISSIONS À:

Bid Receiving Public Works and Government Services Canada/ Réception des soumissions Travaux publics et services gouvernementaux Canada
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2/Noyau 0B2
Gatineau, Québec K1A 0S5

REQUEST FOR PROPOSAL

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in Right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

DEMANDE DE PROPOSITION

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexées, au(x) prix indiqué(s).

Instructions : See Herein
Instructions: Voir aux présentes

Comments - Commentaires

This document contains a Security Requirement

Vendor/Firm Name and address
Raison sociale et adresse du Fournisseur /de l'entrepreneur

Issuing Office – Bureau de distribution

PWGSC
Acquisitions Branch (ZQ-Division)
Portage III, 10C1
11, Laurier Street
Gatineau, Quebec K1A 0S5

Title – Sujet Business Consulting	
Solicitation No. – N° de l'invitation 47419-218907 AMENDMENT 004	Date July 16, 2020
Client Reference No. – N° référence du client 47419-218907/A	
GETS Reference No. – N° de reference de SEAG	
File No. – N° de dossier 47419-218907/A	CCC No. / N° CCC - FMS No. / N° VME
SOLICITATION CLOSES – L'INVITATION PREND FIN à – at 14 :00 – 02 :00 PM le – on July 21, 2020	Time Zone Fuseau horaire EST/HNE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Inquiries to : - Adresser toutes questions à: Robin.st-louis@tpsgc-pwgsc.gc.ca	Buyer Id – Id de l'acheteur 020zq
Telephone No. – N° de téléphone : 613-858-6185	
Destination – of Goods, Services, and Construction: Destination – des biens, services et construction : See Herein	

Delivery required - Livraison exigée See Herein	Delivered Offered – Livraison propose
Vendor/firm Name and address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Facsimile No. – N° de télécopieur Telephone No. – N° de téléphone	
Name and title of person authorized to sign on behalf of Vendor/firm (type or print)- Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



The Purpose of this amendment #004 is to:

- 1) Provide answers to questions received with regards to this Request for Proposals (RFP); and
- 2) Amend the RFP.

The following questions were received from potential bidders

Question 28

It is our understanding that the Crown is seeking experience “related to the delivery of... Organizational Project Management Capacity Assessments [OPMCA]” in support of MT2. The OPMCA is a comprehensive assessment of the organization’s ability to manage and deliver on projects as per TBS guidelines such as the *Standard for Organizational Project Management Capacity* (the *Standard*). The *Standard* itself was rescinded on October 11, 2019 and replaced by [Appendix A: Mandatory Procedures for Organizational Project Management Capacity Assessments](#) of the [Directive on the Management of Projects and Programmes](#) (the *Directive*). The self-assessment of an OPMCA and associated rating culminates in identifying areas of strengths, weaknesses, and finding opportunities for continuous improvement, which can be used to tailor project management practices and processes to business operations.

However, the referenced experience (i.e., outcome planning; logic models) is largely focused on performing specific performance management activities, that though valuable, only represents a fraction of the experience necessitated in the delivery of an OPMCA. Typically, the type of experience related to the delivery of an OPMCA involves the *collection, review, and assessment* of relevant documents including project artefacts such as those referenced. The knowledge areas and associated questions of the OPMCA must be adhered to, and as such, there is a very limited consideration to [project] performance management instead of compliance to a [TBS-recognized] Project Management Framework (PMF).

Would the Crown kindly consider amending MT2 to the following:

The Bidder must demonstrate corporate experience within the last five (5) years, from date of bid closing, related to the delivery of two (2) Organizational Project Management Capacity Assessments for organizations with over 2000 employees. This must include:

- Supporting the delivery of an OPMCA and associated TB Submission as defined by Treasury Board of Canada Secretariat (TBS) guidelines where the proposed senior resource (Project Executive – Senior) was part of the core project team.

This change will ensure the Crown is receiving a bidder that has the required experience intended by the requirement as it was originally proposed, but will not allow for experience to be misconstrued as relevant project experience that was not related to an OPMCA. With respect to the submission date of the bid, this change should have no real impact to any bidder where the Firm or the proposed senior resource (Project Executive – Senior) would have the relevant experience being sought related to the delivery of OPMCA's.

Answer 28

Thank you for the question. Canada has considered this question and the criteria will be amended accordingly. Please see Amendments to the RFP below.



Question 29:

With respect to mandatory requirement for Business Consultant MT18 will the Crown accept Master of Business Administration as professional certification in a relevant field from a recognized industry association?

Answer 29:

Thank you for the question. Canada has considered this question and the criteria will be amended accordingly. Please see Amendments to the RFP below.

Amendments to the RFP

Delete: MT2^{PB} (on page 34 of the RFP) in its entirety and **Replace with:**

MT2 ^{PB}	<p>The Bidder must demonstrate corporate experience within the last five (5) years, from date of bid closing, related to the delivery of two (2) Organizational Project Management Capacity Assessments (OPMCA) for organizations with over 2000 employees in accordance with Appendix A: Mandatory Procedures for Organizational Project Management Capacity Assessments of the Directive on the Management of Projects and Programmes. This must include:</p> <ul style="list-style-type: none"> Supporting the delivery of an OPMCA and associated TB Submission as defined by Treasury Board of Canada Secretariat (TBS) guidelines <p>where the proposed senior resource (Project Executive – Senior) was part of the core project team.</p> <p><u>References required</u></p>		
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Delete: MT18 (on page 38 of the RFP) in its entirety and **Replace with:**

MT18	<p>The proposed resource must possess a professional certification in a relevant field from a recognized industry association or a Masters in Business Administration from a Canadian institution as an equivalent to the professional certification. The bidder should include a copy of the certificate (s) to demonstrate.</p>		
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ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.